

**Ashiana Public School**  
**Sector 46-A, Chandigarh**  
**9872500460**

Dear parents

The school puts forth every possible endeavour regarding safety of your ward in the school. In view of the unfortunate happening in schools of the region and nearby, we would like the parents to be rest assured of the following practices which are regular and integral part of our school's routine:

- The school is under CCTV surveillance.
- All entry and exit points of the school building and premises open for the students at 7:30a.m onwards on all the working days. Hence parents are requested not to drop their child before 7.30 am.
- Teachers are on every floor taking care of the children in the classrooms and near the corridors by 7.45 a.m.
- No male housekeeping staff is allowed in the junior wing as well as girls' toilets of the school. Also, one female maid is deputed near the girls' toilets on each floor during the school working hours.
- We have ample staff stationed to monitor the movement of students during morning time as well as break and dispersal time.
- There are separate washrooms for Junior and Senior school students in their respective wings and the students of the Senior wing are not allowed to use the washrooms located in the Junior wing.
- A police verification of all the drivers and conductors is in place. The details of any new recruitment of a driver / conductor / support staff is always sent for police verification and is a regular school norm. Also, any change in the bus driver, conductor or attendant would be intimated to the parents now onwards.
- Drivers and conductors are sent out of the school soon after the students have de-boarded the buses and are allowed in the school premises only at the time of dispersal.
- The school takes no responsibility of the children who commute through private vehicles such as autorickshaws, scooters etc. In such cases, we request the parents to verify the credentials of the authorities so chosen as a means of transport for their ward.
- We have regular inspections and meetings of the school staff to ensure safety and security of the students.
- The school holds regular sessions/workshops for the staff including the faculty and class IV employees regarding child safety and security.

We value the parents' concern and would make sure that the children are safe and secured at every point of time.

Warm regards

Lalita Prakash

Director